

NOMINATING PROCESS TO SELECT A CHAPTER FOR THE

NPM 2017 CHAPTER of the YEAR AWARD

An award to recognize the NPM 2017 Chapter of the Year will be present at the NPM Member Meeting being held on July 12th during the 2017 Convention in Cincinnati, OH.

All completed nomination applications will be reviewed by the Awards Committee of the National Committee for Chapters. In order to define the selection criteria for this award, the National Committee has identified the following attributes that will be considered during its deliberations. Therefore, please include information about the nominated Chapter that would relate to any of these attributes.

The Chapter of the Year will

Provide substantial programming - five or more locally produced programs in each of the last two years with strong participation of members

Programs: educational, musical, spiritual, connection to (Arch)diocese, connection to community at large

Exercise avenues for publicizing work of the Chapter in NPM publications such as *Chapter News* in *Pastoral Music Magazine*

Maintain an elected Chapter Director and core committee

Encourage a supportive relationship with the local Diocese

Exhibit a high (or increasing) ratio of national members, especially in recruiting new NPM members in the diocese

Provide exemplary communications with members (newsletter, web-site, other)

Utilize ongoing programs for recruitment and education of local pastoral musicians

Meet any significant challenges to chapter development with success

Demonstrate a strong representation of chapter members at national conventions

Keep a close rapport with the National Committee for Chapters

File reports when requested, and maintain an ongoing current listing of all officers and board members with complete contact information in conjunction with the National Committee for Chapters.

Anyone who has worked with the nominee in the ministry of Pastoral Music may submit a nomination for an NPM National Member to be considered for this award (e.g., industry personnel, an NPM member, a priest, (arch)diocesan personnel). NPM members are encouraged to submit applications.

Nominations are to be made in a letter format and sent to:

National Association of Pastoral Musicians
Attention: NPM National Committee for Chapters
962 Wayne Avenue, Suite 210
Silver Spring, MD 20910-4461

Or, nominations may be emailed Kathleen Haley, NPM Membership Director at

Haley@npm.org. Please use the email subject: Chapter Nomination

The nomination letter should contain the name, address, phone number and email address of the Chapter Director and also of the person submitting the nomination. Nominations for the 2017 Chapter of the Year must be received in the NPM office no later than April 25, 2017.